

THE MSUNDUZI MUNICIPALITY

TENDER NOTICE

SCM 55R OF 24/ 25

UPGRADE, DEVELOPMENT, MAINTENANCE AND SUPPORT FOR IVANTI SOFTWARE SOLUTION.

Tenders are hereby invited from suitably qualified and experienced Service Providers for Upgrade, Development, Maintenance and Support for Ivanti Software Solution.

Tender documents will be made available to tenderers from **14h00 on Tuesday, 19 August 2025**.

Tender documents can be downloaded and printed at the tenderer's cost from the National Treasury eTender Publication Portal on www.etenders.gov.za

Printed copies of the tender documents shall also be available from the Supply Chain Management Unit Offices, 5th Floor, A S Chetty Centre, 333 Church Street, Pietermaritzburg, as from the abovementioned date and time, at a non-refundable tender deposit fee of **R318.69 (including VAT)** for each document drawn. Only cash or EFT payments will be accepted.

For any technical related enquiries, please contact **Sibusiso Ndlela** (Corporate Services) on direct Telephone No. 033 – 392 2293 or e-mail address sibusiso.ndlela@msunduzi.gov.za

For any procurement related enquiries, please contact **Phiwe Mthlane** (Supply Chain Management Sub-Unit) on direct Telephone No. 033 – 392 2486 or e-mail address phiwe.mthlane@msunduzi.gov.za

Tenders must be submitted both in hard copy and on a CD/USB Flash Drive contained in sealed envelopes and marked with “**SCM 55R OF 24/25**” and the **Contract Description**, must be placed in the Tender Box located at the Msunduzi Municipality's Central Stores, 2 Abattoir Road (off Kershaw Street), Pietermaritzburg, 3201 (**coordinates - 29.6126297;30.3610014**), not later than **12h00 on Thursday, 18 September 2025**, when they will be publicly opened. Only tenders placed in the Tender Box shall be accepted.

Tender Validity Period: Four (4) months commencing from the closing date of tender.

Tender Adjudication/Evaluation Criteria: The tender shall be evaluated on a Two – stage evaluation system – Stage One: Functionality and stage two: 80/20-point system (incorporating Preferential Procurement) as prescribed in terms of the Preferential Procurement Policy Framework Act, Act No 5 of 2022, and in accordance with Public Procurement Act of 2024 Chapter 4

No.	Evaluation Criteria	Maximum Points	Verification Methods
1.	Number of projects undertaken for installation, support, and maintenance of Cherwell or Ivanti	20 Points	<ul style="list-style-type: none">• Provide Projects Completion Certificates or Project Sign-off• Signed traceable reference letters
2.	Cherwell/ Ivanti certified professional Administrator (CCPA/ICPA) and knowledge of Cherwell/ Ivanti	10 Points	Engineers CCPA /ICPA Certificate
	TOTAL	30 POINTS	

Minimum threshold: 25 points

- Ownership verification may be conducted through the Companies and Intellectual Property Commission.
- Projects Sign Off or Completion Certificate and reference letters to be listed with contactable details. Failure to do so will result in no points allocation.

SPECIFIC GOALS

The allocation of Preference Points will be according to the following Specific Goals:

Criteria	Allocation of Points (Max 20 Points)	Verification Methods
Black Owned Enterprise		
≥ 51% Black owned Enterprise or 51% management Control by South African Black People.	10	CSD or CIPC
Business Enterprise Owned by Woman		
≥ 51% Woman Owned Enterprise and Controlled by one or more woman or 51% Management control by one or more woman.	5	CSD or CIPC
Locality of the business		
Business Situated Within the Msunduzi Municipality's Area of Jurisdiction	5	CSD or CIPC or Utility Bill
TOTAL POINTS AWARDED	20	

Tenderers The Msunduzi Municipality does not bind itself to accept the lowest or any tender and reserves the right to accept the whole or any part of a tender. Each tenderer will be informed of the tender result.

The Msunduzi Municipality expects businesses within the Pietermaritzburg and Midlands Region to support its contract and BEE/SMME initiatives.

MR S. F. MNDEBELE (MUNICIPAL MANAGER)